



香港學界體育聯會

THE HONG KONG SCHOOLS SPORTS FEDERATION

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2019 – 2020 Student Athletes Online Registration (STAR) System

Points to note

(A) Matters related to registration

1. Update Student Photo
 - 1.1 To ensure that photos on the registration card are up to date, the **registration system will request teacher in-charge to upload a new photo should the same photo has been used consecutively for the past two seasons.**
 - 1.2 To avoid delay in the process of applications for student athlete registration card, teacher in-charge should upload recent colour photograph in plain background that can meet the standard requirements (the minimum size is 412 * 459 pixel and 150kb, the maximum size is 2mb) and resize to a suitable dimension (photo should be from shoulder to the top of the head with the head centered). Flash reflection and photo taken on a display screen is not accepted.
2. Input Chinese Character
 - 2.1 Some Chinese characters may not be supported in the system, please enter an underscore (_) instead.
 - 2.2 In the case of Simplified Chinese name listed on the identification document, please enter Simplified Chinese characters in the system.
3. B1 and B2 Grade for New Territories Secondary Schools (except Yuen Long)
 - 3.1 B1 Grade: Born on or after 1st January 2004
B2 Grade: Born on or after 1st January 2005
 - 3.2 In the case of student athletes applying for B1 or B2 as higher grade, please select B Grade in the STAR System and upload the completed supplementary information form to the system via "Supplementary Document". The form can be downloaded from HKSSF website (New Territories Secondary Schools).
I.e. Applicable to student athletes born on or after 1st January 2005 register into B1 Grade or student athletes born or after 1st January 2006 register into B1 or B2 Grade.
 - 3.3 Official student registration chop for B1 and B2 Grade will be marked on the registration card for identification.
4. Protection of Personal Data
After completing the registration, it is the responsibility of the user to remove student personal data held (in particular the files that they have stored on the mobile phone) in order to prevent the leakage of personal data.

(B) Registration Fee and Payment

1. Registration Fee

General Application: HK\$14/card

Urgent Application: HK\$30/card

2. The financial year for HKSSF ends on 31st March each year. Debit note will not be issued in March and registration fee payment can only be made by cash or cheque.

Should you have any enquiries, please contact the Secretariat at 2711 9182 (HK Island & Kowloon) or 2711 2823 (New Territories).

15th August 2019